

TOEIC Word List

Here is a list of over 1000 words and phrases that are commonly used in the TOEIC test.

A		
ability	advantage	anxious
abroad	advantageous	apologize
absolutely	advertise	appeal
accept	advertisement	appetizer
access	advice	appliance
accessible	advise	applicant
accident	affect	application
accommodate	afford	apply
accommodation	affordable	appoint
accomplish	agency	appointment
accomplishment	agenda	appreciable
according	agree	appreciate
accordingly	agreeable	appreciation
accounting	agreement	appreciative
accurate	agricultural	apprentice
achieve	aid	approach
acquire	aim	appropriate
act	airline	approve
actually	aisle	approximate
adapt	alarm	arbitrate
adapter	allow	area
additional	alternative	argue
adequate	ambitious	argument
adjust	amend	arrange
adjustment	amount	arrangement
administration	amusing	assemble
admire	analysis	assess
admit	analyze	assets
admittance	announcement	assign
advance	annoying	assignment
advanced	annual	assist
	anticipate	assistance

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assume	block	careless
attach	board	cash
attachment	boarding pass	cashier
attend	boardroom	cause
attendance	boast	cautious
attentively	book	celebrate
attract	boost	celebration
audience	bored	cell phone
audit	borrow	certificate
authority	bother	certification
authorize	bottom line	chain
availability	branch	chain store
available	brand	chair
avoid	briefcase	chairman
awareness	briefing	chairperson
awkward	broadcast	characteristic
B	broaden	characterize
background	browser	charge
backpack	brush	charity
baggage claim	budget	cheap
balance	bulletin	check in
bank	C	check out
bankrupt	cabin crew	chef
barcode	cafeteria	circumstances
bargain	calculate	claim
basic	calculation	claimant
behave	calculator	classification
belongings	campaign	classify
beneficial	cancel	clerk
benefit	cancellation	client
beverage	candidacy	climate
bid	candidate	closure
bill	capacity	coach
binder	capital	code
blanket	career	collect

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commence	conduct	cost
commission	confirm	counter
commit	confirmation	courier
committee	confusion	cover letter
common	connect	coverage
commonly	connection	coworker
commute	consequence	crash
commuter	consider	credentials
company	considerable	credit
comparable	consignment	criteria
compare	consist	critical
compatible	consistent	criticize
compensate	consistently	crowd
compensation	constant	crowded
competent	constantly	crucial
competition	construction	cruise
competitive	consult	currency
competitor	consultant	current
complain	consume	custom
complaint	consumer	customer
complete	contain	customs
complex	container	cutting edge
complexity	continual	cycle
compliment	continuation	D
complimentary	continue	daily
comply	contribute	damage
comprehensive	contribution	deadline
compromise	control	deal
compulsory	control panel	debit
concede	convenient	debt
concern	conveniently	decision
conclude	convince	decorate
conclusion	convincing	decrease
concourse	corporate	dedicate
condition	corporation	deduct

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defect
defective
definite
definitely
degree
delay
delete
delight
delighted
deliver
delivery
demand
demanding
demonstrate
depart
department
departure
depend on
dependence
deposit
description
designate
desperate
dessert
destination
detail
detailed
detect
deterioration
determine
determined
develop
developer
development
device

diagnose
differential
director
disagree
disagreement
disappointing
disconnect
discount
discrepancy
discrimination
discuss
discussion
dish
dismiss
dismissive
display
disposable
dispose
dispute
disruption
distinctive
distinguish
distribute
distribution
dividend
document
donate
donation
double
download
downsize
downturn
downward
dramatic
drastic

drastically
draw
drawer
drive
drop
dull
duration
duty-free
E
earn
earnings
economical
economize
economy
effective
effectively
effectiveness
efficiency
efficient
efficiently
elderly
electrical
elevator
embark
emergency
emphasize
emphasize
employ
employee
employer
employment
enable
enclose
encourage
endurance

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endure	experienced	flight
engineer	experiment	flight attendant
engineering	exploration	fluctuate
enhance	explore	fluctuation
ensure	express	focus
enterprise	extend	focused
enthusiastic	extension	fold
enthusiastically	external	folder
entitlement	F	force
entrée	facilities	forecast
environment	facility	foreign
environmental	factor	forget
equivalent	factory	forgetful
essential	fail	form
estimate	failure	forward
evaluate	fair	founded
event	famed	frank
evidence	fare	frankly
evolve	fault	fuel
exact	faulty	fulfill
examination	favor	function
examine	fax	functional
excel	feature	fundraising
excellent	fee	furniture
excursion	feedback	further
executive	field	G
exhibit	figure	gesture
expand	file	goal
expansion	fill out	goods
expect	finance	gradually
expectation	financial	grievance
expenditure	financial	grill
expense	firm	growth
expensive	fix	guarantee
experience	flexible	guidelines

H	inclined	inventory
haggle	include	invest
handle	inclusion	investigate
handy	income	investigation
harbor	inconvenience	investment
harmful	increase	invite
hazardous	indicate	invoice
head office	indication	isolate
headquarters	individual	issue
hesitate	individually	item
hesitation	inexperienced	itemize
hide	infer	itinerary
highlight	inflate	J
highly	inflation	jealous
hike	influence	jeopardize
hire	influential	jeopardy
hold	information	jobless
homepage	input	join
host	inquiry	joint
I	install	journal
identification	installation	journey
identify	insurance	judge
imaginative	insure	justice
immediate	intend	justification
immediately	intention	justify
impact	intently	K
impatient	intern	keen
implement	internal	keep
imply	international	knock
imply	internship	know
impression	interrupt	knowledge
improper	interview	knowledgeable
improve	invaluable	L
improvement	invent	label
incentive	invention	labor

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lack	mandatory	nomination
landlord	manufacture	notice
laptop	manufacturing	notify
launch	marketing	O
law	mechanic	objection
lay off	medic	objective
leak	medical	obligation
lean	medication	oblige
lease	medicine	obtain
leisure	meeting	obviously
lend	membership	occupation
liability	memo	occur
license	memorandum	officer
licensing	mention	official
lie	merchandise	onward
limited	mere	operate
limousine	merge	operation
list	merger	opinion
livestock	mileage	opportunity
loan	million	optimistic
lobby	mishear	order
local	misleading	organization
locate	misrepresent	organize
log on	monitor	organized
log out	monument	original
loyal	mortgage	outline
luggage	motivate	outlook
luxurious	motivation	outstanding
luxury	N	overall
M	napkin	overdraft
maintain	narrow	overseas
maintenance	narrowing	overtime
major	neighborhood	overview
manage	network	owe
managerial	nominate	

P		
package	pollute	profitability
package tour	popular	profitable
parcel	popularity	progress
parking lot	position	progressive
participant	postpone	prohibit
particularly	postponement	project
passenger	potential	promote
patent	power	promotion
patented	practical	prompt
patience	practically	promptly
payment	predict	properly
perform	predictable	property
performance	prefer	protect
permanent	preference	protection
permission	premises	publicity
permit	prepare	publicize
personal	present	purchase
personalized	presentation	purpose
personnel	press	pursue
persuade	prevent	Q
pessimistic	prevention	qualification
plant	price	qualifications
platform		qualify
pleasant		qualify
plow	priority	questionnaire
plug in	private	quotation
plumber	probability	quote
point	probably	R
pointless	probationary	raise
policy	process	range
polite	profession	rare
politician	professional	rate
politics	profile	rational
poll	profit	raw materials
		reach

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realize	relaxation	respond
rearrange	release	responsibility
reasonable	relevant	responsible
reasonably	remain	restore
receipt	remarkable	restructure
receive	remind	résumé
recent	reminder	retail
reception	remittance	retire
receptive	remove	retirement
recipe	remuneration	review
recognize	renovate	revise
recommend	renovation	revised
recommendation	rent	right away
recruit	repair	rival
recruitment	repayment	roadside
reduce	repetitive	roughly
reduction	replace	route
redundant	replacement	runway
refrigerator	report	S
refund	represent	salary
refundable	representative	sale
refusal	request	salvage
refuse	require	sample
regarding	requirement	satisfactory
regardless	reschedule	satisfied
regional	rescue	satisfy
register	resemble	save
registration	reservation	scene
regret	reserve	scenery
regular	resign	schedule
regularly	resist	scrutinize
regulate	resolve	search engine
rehearse	respect	secluded
reject	respectable	secretarial
relax	respectful	secretary

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select	stare	temporary
selection	starter	tenant
selective	stationery	terminate
seminar	steep	terrible
senior	stock	terrific
serious	strategic	theoretical
service	strategy	theory
several	streamline	thorough
shape	strike	tidy
sharp	studio	tip
shift	submit	tour
shine	subscribe	tourism
shipment	subscription	tourist
shipping	subsidiary	towel
shortage	suggest	tower
shuttle	suggestion	track
sightseeing	suit	trade
significant	suitability	tradition
simplify	suitable	traffic
situation	supervise	training
slump	supervision	transfer
software	supplier	transform
solar	supply	transformation
spacious	support	transit
spare part	supporter	transportation
spare time	surrounding	tremendous
specialize	suspicious	trend
specialty	switchboard	trial
specification	systematic	triumph
specify	T	trust
spectator	takeover	turnover
stable	target	U
stadium	tax	unconditional
staff	technical	understand
stapler	technician	unfavorable

unfortunately	various	wholesale
uniform	vendor	win
unspoiled	venture	withdraw
unwrap	venue	withdrawal
upcoming	virus	workplace
update	vital	workshop
upgrade	W	worth
upset	wage	worthless
upstairs	walkway	wrap
utility bill	warehouse	X
utmost	warn	X-ray
utterly	warning	Y
V	warrant	yearly
vacancy	warranty	yield
vacant	wastage	youth
vacation	waterproof	Z
vaccination	wealth	zero
valuables	website	zone
varied	weight	
variety	welfare	

Ideas for using the TOEIC® Word List

- Write the translation next to each word. Cover the columns and test yourself!
- Write each word you don't know on a small card. Write the translation on the back. Carry these "flash cards" with you and test yourself regularly throughout the day.
- Make sentences using each word. Learning words in context is very effective.
- Choose the most useful words. Then use a dictionary to make a list of related words.